

Job Title: Dog Groomer
Department: Customer Service
Supervisor:
FLSA Status: Non-Exempt

The Dog Groomer will be responsible for providing grooming and bath services for a variety of dog breeds.

Essential Duties and Responsibilities:

- Bathing and clipping dogs to conform to a variety of breed-specific standard styles
- Detangling and removing matted hair
- Drying the coat
- Checking for parasites and other skin conditions
- Trimming nails
- Cleaning the ears
- Brushing teeth; expressing glands as needed
- Participate in professional development, attend workshops, seminars, or webinars as applicable.
- Attend and participate in organization-wide initiatives as required
- Performs other related duties as assigned

Supervisory Responsibilities: No

Qualification Requirements: To perform the job successfully, employee must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Language Skills: The employee must have the ability to read and comprehend instructions, short correspondence, and memos. The ability to communicate and correspond both orally and in writing to customers and staff as needed.

Mathematical Skills: The employee must be able to add, subtract, multiply, and divide in all units of measure, using whole numbers.

Other Skills and Abilities: Ability to develop effective working relationships with team members, leadership, and clients. Ability to perform duties with a high level of detail and accuracy. Must demonstrate consistent patience, calm demeanor, and gentle handling when working with all animals.

- **Education and Experience:** High School diploma or GED; grooming certificate/license; graduation from a grooming school required, prior experience preferred.

Physical Requirements: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to traverse/move around the office, grooming room, property, and remain in a stationary upright position while working on grooming a dog for an extended period. Specific vision abilities required by this job include close vision, distance and peripheral.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The office noise level is average to quiet most days in an office setting. Machines such as copiers, fax, and other computer equipment is housed throughout the office. The grooming environment will have a high noise level at times due to dogs barking and grooming equipment operating. Pet hair will be airborne, on floors, tables, and other surfaces during operating hours.

The information contained in the job description is for compliance with the Americans with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties may be assigned.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their immediate report.

ACKNOWLEDGED: Employee Signature

Date

PRINT: Employee Name

ACKNOWLEDGED: Employer Signature

Date